





- Every student should abide by the rules and regulations prescribed by the AICTE, Kerala Technological university and Government of Kerala regarding the admission and course of study.
- 3. For management seats, accepting or rejecting of application form is the prerogative of College management.
- 4. Students admitted for the course of study are liable to remit entire fees prescribed by the Government in the College office within the time fixed by the College authorities, failing which the admission will be forfeited.
- 5. Tuition fees should be paid before the commencement of each semester at the time informed by College authorities.
- 6. Students should wear the College uniform on all days as prescribed by the College authorities.
- 7. Students are not permitted to possess and operate Mobile Phone / Camera within the college campus and any violation of this rule will be severely dealt with and the items caught will not be given back.
- 8. Student should strictly follow the class timing as directed by the Principal / Director, and will not be permitted to leave the campus without the permission of Principal / Director.
- 9. Students should be in possession of students Identity Cards issued by the College authorities while they are in the College campus.
- 10. The permission to use college bus facility by the student is purely the discretion of College Management.

### **DECLARATION**

I/We do hereby undertake on this day .....month .....year .....the following with respect to ragging , use of mobile phone within the college , use of any type of Toxic / Alcoholic /Drugs inside the College campus / College hostel and rules and regulation of the College.

1. That I understand the meaning of ragging and know that the ragging in any form is a punishable offence and the same is banned by the Court of law.
2. That I shall not resort to ragging in any form at any place and shall abide by the rules / law prescribed by the courts, Govt. and College authorities the purpose from time to time.
3. That I shall not use or instigate other to use toxic /alcoholic/ drugs inside the College campus or the College Hostel.
4. That I shall not bring or use mobile phone or its different versions with the College campus or College Hostel.
5. I agree that I shall abide by the rules and regulations of the College from time to time, failing which I undertake to face disciplinary action / legal proceedings including expulsion from the College by the Principal or Management.

Signature of student.

I hereby fully endorse the undertaking made by my daughter/ ward.

Signature of Parent / Guardian.

Place:

Date:

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**FOR OFFICE USE**

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Name :

Course Allotted :

Date of joining :

Admission No. :

Particulars of fee paid :

Tuition fee:  
Special fee:  
College Uniform:  
Miscellaneous fee:

1

2

3

4

Date of payment :

Enclosures:-

1. Memo
2. Transfer Certificate
3. Conduct Certificate
4. Mark Sheets of 10<sup>th</sup> / 12<sup>th</sup> / Diploma
5. Pass Certificate (If CBSE of ICSE Syllabus)
6. Diploma Certificate (In the case of LET admission)
7. Caste Certificate (If necessary)
8. Income Certificate (If necessary)
9. Admit Card
10. Data Sheet
11. Payment Slip
12. Passport size Photos (6 Copies)
13. Migration Certificate (If necessary)

(Attested copies of the above certificates: 2 copies)

Defects noted if any:

I have verified the above particulars and found them correct.

Signature of the Admission-In-Charge

Mr./Ms.....is admitted for the  
course .....

**Signature of the Principal / Director**